



CORPORATE ACCOUNT SETUP FORM

COMPANY INFORMATION:

Legal Name of Business: _____

Doing business as: _____

Type of Business: _____

Date of Incorporation: _____ (if applicable)

State of Incorporation: _____

Federal Tax Identification Number: _____

E-Mail Address: _____

Mailing Address: _____

City _____ State _____ Zip _____

Business Phone: _____ Business Fax: _____

Applicant Name: _____ Ext. _____

TERMS OF PAYMENT:

It is agreed that payments of invoices are to be applied to credit card below:

Credit Card Type: _____ VISA _____ Master Card _____ AMEX
_____ Discover _____ Diners

Name on Card: _____

Credit Card No. _____

Expiration Date: _____

NAMES OF PERSONNEL AUTHORIZED TO REQUEST SERVICE

Full Name _____ ext. _____

Full Name _____ ext. _____

Full Name _____ ext. _____

(If needed, attach additional names of authorized personnel on your company letterhead)

TERMS AND CONDITIONS (Please review the below listed terms and conditions)

The below listed applicant hereby agrees to and accepts the following terms and conditions:

The undersigned hereby confirms that cancellations of any reservation must be made within 2 hours of scheduled service to avoid incurring cancellation fees. Cancellations made inside of the 2 hour window will be imposed a **50%** charge of the total balance due for the particular trip.

In the event that the account remains unpaid for any reason, X-Speedia Transportation may pursue legal action and will hold applicant and/or Company liable for all legal and other related expenses, including but not limited to attorney fees, court filing fees, and any other expenses incurred in the collection process.

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AUTHORIZED SIGNATURE / TITLE

DATE